

Town of Thorntown
Town Council Meeting
February 4, 2019

The Thorntown Town Council meeting was called to order at 7:10pm in the Town Hall by Council President Koren Gray.

Present were council members President Koren Gray, Vice President Mark Garing, Carol Keith, Bruce Burtner, Dave Williams, Amy Nooning Town Attorney, Angie Moody Community Development and Parks, Gary Moody Utility Superintendent, Fire Chief Mike Martin, Town Marshall Frank Clark, and Deputy Marshall Derek Babcock.

Fifteen members of the community and Gary Ladd were present.

Approval of Minutes

January 21, 2019

Bruce request to edit a line on page 2 in paragraph 3.

Carol made a motion to pass the corrected minutes of January 21, 2019. Bruce second the motion. Motion passed 5:0.

Utility/Street (Gary Moody)

IDEM stopped by asked that Utilities pump out the grease from the lift station and use chemical as treatment. Gary said it will cost about \$1000.00. Gary suggests trying the chemical treatment for a month and see how effective the chemical works, before doing monthly treatments.

Mark made the motion to pump out the grease of the lift station. Dave and Carol second the motion. Motion passed 5:0.

Community Crossing Bid Opening (Gary Ladd)

Division A- Storm Drain & Sidewalk, Division B- Paving

Midwest Paving- A \$220,552.00 B \$64,758.50 saving \$3,000.00 on B

Calumet Civil Contractor- A \$167,000.00 B \$65,000.00

Rieth Riley Construction- A \$291,075.00 B \$88,250.00 saving \$ 7,000.00 on A and \$3,000 on B

Atlas Excavating- A \$312,380.00

Triangle Asphalt- B \$57,805.00

Baumgartner & Company- B \$58,535.00

F & K Construction- A \$195,090.00

Carol made motion for Gary Ladd and Amy Nooning to take bids under advisement and make recommendation at February 18, 2019 meeting. Mark second the motion. Motion Passed 5:0.

Parks/Community Development (Angie Moody)

WAM

We All Matter- Bob Wessler, Ed Charleton, and Jodie Charleton represented WAM an afterschool program twice a week that started a year ago. It's a free program designed for the kids of the Advance Community and they want to reach out to the kids in Thorntown. Bob Wessler works as an advocate for kids in courts, he informs that this program is to help improve these kids with education, manners, respect, reduce the kid's behavioral issues, receive a meal, and show the kids the attention that they need. Churches, teachers, and willing people collaborated to create this program, because they wanted to help the kids succeed. The Thorntown Town Hall would be a perfect central location for a WAM program.

Two big hurdles are trying to find an accessible and reasonable space and volunteers. Once you gather all that, the money will flow said the Charletons. There are grants to help fund this program. The question is does Thorntown want a WAM program for the kids of the community.

Concerns with using the upstairs in Town Hall are the cost of adding a second entrance, a kitchen, and renovations, does that fall on the town? Jodie said they would be willing to help guide Thorntown through that process. Koren states once you bring kids up to the churches, they will pour resources into it, they are all for our children.

Koren made a motion to allow WAM to connect with our community for funding etc.. Mark second the motion. Motion passed 5:0.

Chili Cook-Off

The chili cook-off is February 16th at the Art Center 5pm.

Waste Water Treatment Plan-IDEM permit renewal

Everyone in the Indiana State must do the quarterly testing it is a new permit. Renewal fee is due March 11, 2019. Renews every five years.

Mark makes a motion to pay the renewal fee to IDEM. Bruce and Dave second the motion. Motion Passed 5:0.

Town Logo

Boone EDC requested a logo for our town and we do not have one. Mark and Carol suggest having a logo contest and have the community come up with the art work for our logo. Koren suggest the winner of the logo contest will have their art work on the welcome sign for Thorntown. Angie will coordinate the contest.

Planning Commission (Shawn McClintock)

Nothing to report.

Storm Water Board (Tyler Davis)

Planning on having their first meeting later this month. Nothing to report.

Police Department (Frank Clark)

Nothing to report.

Fire Department (Mike Martin)

Run Report for 2018, 325 runs. Second Run Report is for January 2019, 36 runs. Statement showing the break down of bills for the Fire Station. Town owns half the fire house, the first two trucks, and split the Rescue 37 and Tactical 33 with Sugar Creek Township. Plans to figure the bills and the way we split the cost to report for the budget of Thorntown. Waiting on the LIT fund to build back up for necessary equipment. Received a Building Permit to add to the Fire Station; 30x40 pool barn it will look just like the Fire Station, using the fish fry donations to purchase that building, and Town/Township property used for storage. Five guys in EMT classes now.

Unfinished Business

Request to Speak Form

Carol has concerns that this form could detour people from wanting to attend the Town Council meetings. Koren said this form is to address the major concerning issues before the meeting so we can have a proper solution for the citizens at the meeting. Mark ask if this is a required form to speak. Koren says all are welcome to attend and speak concerns without the form, but they may not receive an answer or solution until the next meeting. You can receive this form from the Town Website, Clerk-Treasurer office, or Angie's office and will be sent to all the Town Council members. The Council members agree to change the name from Request to Speak form to Citizen Comment/Suggestion Form.

Amend Salary Ordinance

Mark read aloud the Salary Ordinance 2019-1

Carol made a motion to suspend the rules. Dave second the motion. Motion passed 5:0. Mark made motion to approve the Salary Ordinance 2019-1. Carol second the motion. Motion passed 5:0.

Marshal Contract

Mark made a motion to eliminate the Marshal Contract. Amy suggest if you do not have a contract that you need to have a Job Description, to cover the bases. Frank agrees that he does not want a contract. Bruce second the motion. Motion passed 5:0.

Koren made a motion to implement the Job Description. Carol second the motion. Motion passed 5:0.

CPA Contract (Ben Roeger)

The Town hired Ben in 2013 and did not send us an invoice until January 2019. He is working on issues with the IRS for us. Mark's concern is do we need a CPA , other than to call if a problem arises, it's understandable right now with the mess the town is in. Amy answers that it is an needed service. Major concern of the board is that the town was a mess and he knew about the problem but did not inform the board. Mark suggest having Ben come to a Town Council meeting and explain the break down of the invoices and answer any questions of the council.

Internal Controls

Tabled for next meeting.

Website

Immense Impact

They are willing to give us an Onsite demo at Town Hall for anyone that plans to post on the Town Website. Mark is not proposing we purchase the program just yet, rather we sit through the demo then decide. The demo is set for Monday January 11, 2019 at 5pm.

New Business

Employee Handbooks

Risk Management company recommends we have an Employee Handbook to protect the town on the liability. This will take some time to decide on which is the best handbook for the employees of Thorntown. Keeping this on the agenda until we decide.

Status for burnt House on Elm St

Bruce stated that the house has been in limbo for three years and the past board has done nothing. Koren asked Frank to check in with the new property owner Doug Merrill to see what his status is and let him know issues may rise if nothing is done soon.

Status of the LIT Fund 249 (Public Safety)

Bruce mentioned he spoke with Retha Hicks the hired CPA, once we get the bank accounts reconciled, we will have to do a resolution to transfer the money to the appropriate fund. Mark would like to see an expenditure report on a monthly basis once we have the correct figures in the funds.

IRS- failure to pay and penalties

Mark is concerned on how many more penalties will the town receive before we get caught up. Koren asked Ben to investigate what this IRS penalty statement is exactly for because it was the understanding that 2017 was taken care of. Koren asked how the Utility Receipt Tax payments were going. Mikada informed the board that we had to back pay five quarters of the URT but we are caught up now. Mark asked to place the IRS on unfinished business so we can keep up to date on this.

Responsibility of creating, maintaining, and posting of Agenda

Mark knows there is no set criteria or duty of who is to post the agenda, Koren agreed to type the agenda because Mikada had a lot on her plate starting the Clerk-Treasurer position. Mark wants to know that anything said in the meeting isn't that public record? Amy says yes it should be, however it does not need to be a transcript of the meeting, it could be a summary. Koren's concerned about having speculations in the minutes instead of facts. The Board decided to have the council preview the minutes before we post the draft on the website.

Town Credit Card

Do we know where and who has a town credit card? Koren answers that yes all cards are accounted for.

Travel Reimbursement

Amy states that there is a travel reimbursement form prescribed by the State Board of Accounts for travel reimbursement. You can get the forms from Boyce and turn them into Mikada. These forms should help clear up any reimbursement issues.

Next Meeting is February 18, 2019

Concerns from Citizens

None currently.

Claims

Do we want to sign only on the 3rd Monday, or sign at each meeting? It was agreed to sign claims as they come, no reason to hold all of them for the 3rd Monday. Do we want to sign every invoice, or do we want all the receipts and just one paper to sign? It was agreed that the the board sign one paper for all the claims.

Adjourn

Bruce made a motion to adjourn the February 4th meeting. Dave second the motion. Motion passed 5:0. Meeting adjourned at 10:04pm

Koren Gray, President

Mikada Davis, Clerk-Treasurer