

**Minutes of the Lebanon Public Library Board of Trustees  
TUESDAY, FEBRUARY 23, 2010**

Jane Myers (President); Linda Jones (Vice-President); Karen Richards (Treasurer); Emmadell Sturgis (Secretary); David Truitt (Library Board Attorney); Sharon Wood; David Koehler; Marsha Truitt

Absent: Sharon Wood, Board Attorney David Truitt

Meeting called to order by Board President Jane Myers.

**MISSION STATEMENT**

Read by Emmadell Sturgis

**REVIEW OF AGENDA**

None

**MINUTES OF 01/26/2009**

Motion by David Koehler to approve minutes as written, 2<sup>nd</sup> by Linda Jones. Motion carries by unanimous vote.

**TREASURER'S REPORT**

Karen Richards shares Treasurer's Report. She reports that the Library is doing well and has received the COIT money in the amount of \$106,216.21

**CLAIMS**

Motion by Linda Jones to pay claims 11710-11935, 2<sup>nd</sup> by David Koehler. Motion carries by unanimous vote.

**ACTION ITEMS**

1. First Reading of Material Pricing Policy for 2010
2. Second Reading of 2010 Volunteer Policy-Motion by Marsha Truitt to accept the 2010 Volunteer Policy as presented, 2<sup>nd</sup> by Karen Richards. Motion carries by unanimous vote.

## **COMMITTEE REPORTS**

### **Department Reports-New Employees**

Nathan Paddack-Heritage Room-Introduces himself. Oral report given

Amber Maslanka-Adult Circulation-Introduces herself. Oral report given

**Strategic Planning-Kay Martin**-Kay Martin reports that she nearly has everyone that is needed and that things have moved slowly because of her extensive eye surgery.

**Legislative**-No written report submitted. Discussion follows that the reports from the Indiana Legislature have been good and that they are concentrating more on the November Elections at this time.

**Technology**-Kay Martin reports that they are still working on the goals, objectives, and actions in the new Technology Plan, and they are progressing nicely. At this time it is mostly research options for a Media Center.

## **DIRECTOR'S REPORT**

Kay Martin reports that everything is going well. She is currently working on job descriptions. She also reports that everyone is putting forth extra efforts because of the economy.

## **NEW BUSINESS**

David Koehler questions the possibility of offering the service of converting Videos to DVDs in an effort to preserve heritage. Kay Martin reports that the possibility is being researched, but there are privacy and copyright issues. The service could also present some liabilities and would involve a lot of staff time. It was decided that Kay would find someone to take her picture and the Boards picture at the March 23 Board Meeting. We will dedicate these pictures as part of our 105<sup>th</sup> birthday celebration. Kay will have the photographer set up so he will be ready to take the picture at 4:15, and Glenna will advertise the meeting for to start at 4:45.

**OLD BUSINESS**

None

**ADJOURNMENT**

Motion by David Koehler to adjourn the meeting, 2<sup>nd</sup> by Marsha Truitt. Motion carries by unanimous vote.

Meeting adjourned.

Respectfully submitted

Emmadell Sturgis, Secretary

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Jane Myers, President

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