

MINUTES OF THE LEBANON PUBLIC LIBRARY BOARD
AUGUST 25, 2009

The Budget Hearing was held at 4:00 p.m. Tony Robbins and Glenna Lenox were in attendance. No one from the public was in the audience. It was discussed that there would be no pay raises. There will be an increase in utilities. The new budget stays under the 3.8% recommendation. The budget hearing ended.

President Sharon Wood called the meeting to order. Members in attendance were Sharon Wood, David Koehler, Karen Richards, and Marsha Truitt. Also in attendance were Kay Martin, Director, David Truitt, Board Attorney, and Dan Sulkoske, Kramer Inc. Jane Myers, Emmadell Sturgis, and Linda Jones were unable to attend.

Sharon Wood read the mission Statement.

The Secretary's Report was shared. David Koehler made the motion and Karen Richards gave the second to approve the minutes as changed.

David Koehler shared the Treasurer's Report. We got a tax disbursement of \$529,000. For right now, we are doing well. Claims were shared. Karen Richards made the motion and Marsha Truitt gave the second to pay claims 10866-11003.

Dan Sulkoske came to discuss problems that the Library is still facing. He brought a print out of the issues. He said we are dealing with an enormous HVAC system. A second replacement fan arrives on August 25. It is recommended that once the new fan is installed, the system balance and operation be recommended. Mr. Kurt Stevens of KB Solutions will be monitoring Mr. David Cluff. On the third floor, one of the VAV boxes was found not operating correctly due to a failed actuator. Commercial Air reported that the actuator will be repaired by August 28, 2009. Fredericks has been directed to repair the building in the ally as economically as possible. Dan suggested that the Library consider another system operation maintenance company. He said we need a contract with a service group to check and repair the system on a regular basis.

Under Action Items, the request for reconsideration was discussed again. After much discussion, the book will remain in the Children's section. The Resolution E-Rate was discussed. Marsha Truitt made the motion and Karen Richards gave the second to make a "commitment to join the Indiana State Library Consortium for Public Library Internet Access" for the funding year 2010 (July 1, 2010, through June 30, 2011).

The Strategic Planning Committee is getting ready to start up again.

The Volunteer Policy had its first reading. We asked that a background check on each volunteer be added to the policy.

As review of the Digital Video Recording (DVR) Surveillance System Policy, was done.

The all-day workshop, Mother Goose on the Loose, is expected to have 60 to 70 participants.

Due to a new State policy, the Technology Report has to be done by October, instead of February 2010.

The computer lab is being run by a DePauw undergrad who is now a graduate student at IUPUI. He will receive \$6,500 from the Library and the rest of his salary from IUPUI as part of a work/study program.

Radio Mom would like to join the Library for a fund raiser, and they are willing to split the money raised with the Library.

Jennifer Napariu spoke on the Boone County Learning Network. The mission is “to recruit and train tutors, and connect them with Boone County residents and employees who need them.” She started in April. She has 11 students, six female and five male. The ESL program has 6 students and the Literacy program has five students. Ten students are from Lebanon and one is from Zionsville. September 14 and 16 are ESL training sessions. So far, six people have signed-up.

Marsha Truitt made the motion and David Koehler gave the second to change the start time of the meetings to 4:15 p.m., to help the members who work for the school system.

David Koehler made the motion and Marsha Truitt gave the second to adjourn.

The next meeting will be September 22, 2009, at 4:15 p.m.

Marsha Truitt, Secretary

Sharon Wood, President