

MINUTES OF THE LEBANON PUBLIC LIBRARY BOARD  
JULY 28, 2009

Board President, Sharon Wood, called the meeting to order. Members present were David Koehler, Jane Myers, Linda Jones, and Marsha Truitt. Emmadell Sturgis and Karen Richards arrived late. Also attending were Glenna Lenox, LPL, Tony Robbins, CPA, and David Truitt, Library Attorney.

Marsha Truitt read the Mission Statement.

All correspondences were included in the Board packet.

The Secretary's Report was shared. David Koehler made the motion and Linda Jones gave the second to approve the minutes as corrected.

David Koehler shared the Treasurer's Report. He stated that we are doing alright, but that we must watch expenses. Tony Robbins talked about the budget. He shared the Budget Comparison 2009 to 2010.

2009 Assessed Valuation      805,282,834

	Dollar Amount	Levy	Rate
Operating	\$1,272,401	384,925	.0478
Lease Rental	727,000	766,629	.0952
Capital Projects	20,607	20,132	.0025

2010 Assessed Valuation      724,754,551 (DLGF requests 10% drop)

	Dollar Amount	Levy	Rate
Operating	\$1,298,357	296,958	.041
Lease Rental	727,000	766,629	.0952
Capital Project	20,607	72,406	.01

The Budget Hearing will be August 25, 2009 at 4:00 p.m. The Board will vote to adopt the Budget on September 22, 2009.

Claims were shared and discussed. Jane Myers made the motion and Marsha Truitt gave the second to pay claims 10690-10864.

Under Action Items, the building HVAC is continuing to be a problem. It was decided that a letter from David Truitt and Jane Myers to Dan Sulkoske would be appropriate at this time. It needs to include information about the HVAC not working properly, ask for a copy of the final punch list, and a copy of the current HVAC contract warranty.

The Display & Exhibits policy was read for the second time. David Koehler made the motion and Linda Jones gave the second to approve the policy.

The Emergency Plan was shared. Marsha Truitt made the motion and Linda Jones gave the second to accept the updated policy.

The Request for Reconsideration was tabled until August.

Jennifer Napariu, the Literacy Coordinator, was not available to come to this Board meeting.

In her Director's Report, Kay Martin said that she was continuing with the Downtown Lebanon Vitalization, Inc. meetings. The city may purchase the lot by the Presbyterian Church for the Farmer's Market. Part of Kay's 50<sup>th</sup> class reunion was held in the Sugar Bowl. Kay is on the ISLAC Board that is going over the Library State Standards on Tuesday.

Jane Myers gave Board members a DVD about Library Boards. It was suggested that the DVD be used at future meetings to discuss the questions in the DVD.

In the future, we may consider pay increments at 6 months instead of a year due to the hold we are on now.

At the County Fair, the "Friends" provided money for booth space and candy bars. Books were given away on day two. The Library also gave away bags of popcorn and movie schedules. It was a very successful week; the Library staff who worked at the Fair Booth got to talk to a lot of people about the Library and its' programs. The Library also distributed a survey about Library services. The results will be used as a planning tool in a county-wide service plan.

Jane Myers made the motion to adjourn, and David Koehler gave the second. The next meeting will be August 25, 2009, at 4:00 p.m.

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Marsha Truitt, Secretary

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Sharon Wood, President