

Lebanon Public Library Board of Trustees Minutes

April 28, 2009

The Lebanon Public Library Board of Trustees met for a regular meeting in the Small Business Meeting Room immediately following the Public Hearing for the Capital Projects.

Board members attending the meeting: Sharon Wood, Linda Jones, David Koehler, Karen Richards and Jane Myers. Kay Martin, Library Director, was on a well earned vacation. Glenna Lenox, Lebanon Public Library Business Manager, was in attendance.

The secretary's report was not available for March but will be read and approved at the May meeting along with the April report.

David Koehler presented the Treasurer's Report. He emphasized that all government agencies and departments must stick to approved budgets. This is a critical time for all entities receiving tax money. Claims presented were numbered from 10160-10354. Karen Richards moved to approve the paying of claims with a second from Linda Jones. This motion passed unanimously.

Glenna distributed the list for Memorial Donations made over the past month and a draft of the LPL Meeting Room Policy. Trustees were asked to read the draft and send comments to Kay with suggestions or questions. The first reading of the Meeting Room Policy will be in May.

Connie Bruder, Audio Visual Department Head, gave a tour of the Avon Audio Visual Room and offered a demonstration of the new, portable AV screen that is now available. The screen is compact and comes in a back-pack type of case with an inclusive motor for inflating and deflating the screen. This gift from the Friends of the Library will increase opportunities to take movies into the community. The Lebanon Parks Department scheduled the first usage. Connie is planning various types of outdoor "Movie Nights" and perhaps a "Floating Movie Night" at the Lebanon Park Swimming Pool. It was noted that about thirty-seven percent of our total circulation now comes from the AV department. This number has increased over twenty-five percent. Many opportunities for partnering with community organizations will develop because of the new screen. The board will be emailed with upcoming events from library partnering activities.

Marsha Baumgartner was recognized as an indispensable employee for filling many library positions during maternity leave and vacations. Her responsible adaptability has been commendable.

The younger staff has been helpful in updating the music shelves. VHS has been discontinued in favor of DVDs. No longer will the library stock the VHS movies as they are becoming outdated.

Connie was thanked for presenting an informative and entertaining report.

The Director's report included information about the Young Adult Librarian search. More information will be included as the search continues.

The Top Floor Red Carpet Grand Opening is set for June 8, 2009.

Jennifer Napariu, Boone County Adult Literacy Director, will be approaching the library on adding the Adult Literacy Logo Contest and unveiling at the Top Floor Grand Opening program. More information will be included for Kay to determine appropriate action when the Literacy committee determines their direction.

Significant donations were made to the Lebanon Public Library. The families making these donations have contributed to a major project outside of our regular operation budget. Their contributions are as follows: James and Margaret Richman Art System, "Bud" Falke Conference Room, and the V. Jay Martin Computer Room.

Evergreen online catalog now has over 500,000 patrons! The inter-library loans are made twice a week and keep the staff very busy. Our Lebanon Library collections are requested often because of Kay Martin's collection expertise.

Security issues were discussed and the board expressed an interest in always being proactive. The safety and security of staff and patrons is paramount to the longevity of the Lebanon Public Library.

Jane moved to adjourn and Linda offered a second. The motion was carried.

Next regular meeting is scheduled for June 23, 2009.

Marsha Truitt, Secretary

Sharon Wood, President