

MINUTES OF THE LEBANON PUBLIC LIBRARY BOARD OF TRUSTEES  
APRIL 22, 2008

At 4:00 p.m. a Public Hearing for the 2009 Capital Projects was held. Sharon Wood, Linda Jones, David Koehler and Marsha Truitt attended. We are asking for \$90,760 for 2009. We are going for the maximum amount according to Center Township Trustee, Molly Riggs. David Koehler made the motion and Linda Jones gave the second to approve the Capital Projects Fund. David Koehler made the motion and Linda Jones gave the second to adjourn the special session.

President Sharon Wood called the Library Board into session following the Capital Projects Hearing. Board Members attending were Linda Jones, David Koehler, Marsha Truitt, Kandi Caldwell, and Jane Myers. Emmadell Sturgis was unable to attend. Also attending were Dan Sulkoske, Kramer, Inc., David Truitt, Board Attorney, and Anna Goben, staff.

Sharon Wood read the Mission Statement. The Secretary's Report was shared and corrected. Jane Myers made the motion and Linda Jones gave the second to approve the minutes as corrected.

According to David Koehler, we are doing very well. The prototype of financial planning for revenues and disbursements (a planning tool) was shared with the Board. Claims were shared. Jane Myers made the motion and Kandi Caldwell gave the second to pay claims 8195-8386, plus 7892-8193. The claims were passed.

The Back to the Fifties Committee submitted a contract for the Car Show to use one of the library's parking lots on September 13 for the annual car show.

Dan Sulkoske gave a building update. Information about the building plaque was shared and refined. Dan shared that \$10,000 to Terstep has not yet been released, still in OMS hands. Commercial Air received \$10,000 after repairs were made to the blowers. We have an outside drip that continues to drip. There is a leak in the Reference room. On parking spaces, Dan asked if we wanted to pursue a variance. If so, we need to get on the BZA agenda. He is having OMS get the figures together for the May Library Board Meeting. He also expressed a concern about a wall being removed on the third floor. We discussed leaving the wall, but adding a window.

Jocelyn Lewis, the Head of Tech Services, presented about her department. Ellie Down and Jane Taylor work in her department. She presented a very nice brochure about the department. They do the cataloging, deal with the Dewey Decimal system, memorials, Psi Iota Xi bookshelf, magazines, packages, paperwork, book ordering, book mending, and Heritage Room Materials.

The Strategic Planning Committee has been working on Goal 2, Objective B, Action 1 (To create a list of patrons to e-mail or call when we are having a program) and Goal 3,

Action 3 (Department Heads will pursue ideas for new services and programs to be offered to the community).

In her Director's Report, Kay said that she would be finished with school in December. She asked to reduce her "in house" library hours by 3 to 4 hours per week, until she finishes her classes. She will still put in those 3 to 4 hours per week, but from her home.

Tom Whitsitt, former Board President, his law firm and friends are donating money for a statue replacing some of the shrubs in front of the Library.

Jane Myers made the motion and Kandi Caldwell gave the second to adjourn the meeting. The next meeting will be May 27, 2008.

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Marsha Truitt, Secretary

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Sharon Wood, President