

MINUTES OF THE LEBANON PUBLIC LIBRARY BOARD OF TRUSTEES
JANUARY 22, 2008

Members attending the meeting were Sharon Wood, Linda Jones, David Koehler, Jane Myers, and Marsha Truitt. Arriving late were Emmadell Sturgis and Kandi Caldwell. Also attending were Kay Martin, Library Director, Yvonne Welty, Adult Librarian, Dick Porter, New Library employee, and David Truitt, Board Attorney.

Marsha Truitt read the Mission Statement.

The Secretary's report was shared. Jane Myers made the motion and Linda Jones gave the second to approve the minutes.

David Koehler shared the Treasurer's report. He said, "we are doing okay." We still have some tax money from last year. The Investment Policy was shared and discussed. No vote was needed. The Petty Cash Resolution was shared. Kandi Caldwell made the motion and Linda Jones gave the second to pass the resolution. The Claims were presented and discussed. Marsha Truitt made the motion and Kandi Caldwell gave the second to pay the claims. Jane Myers abstained from voting. The Resolution on the 2008 Non-Resident Fee was shared and discussed. The fee is now set at \$85. Marsha Truitt made the motion and Linda Jones Gave the second to pass the resolution. The Resolution to Encumber (pay 2007 bills using 2007 dollars in 2008) was shared. Jane Myers made the motion and Emmadell Sturgis gave the second to pass the resolution. The Lebanon Public Library/Clinton Township Contract was discussed. David Koehler made the motion and Jane Myers gave the second to accept the contract. A Motion Amending the Salary Schedule for 2008 was made by David Koehler and the second was made by Kandi Caldwell. A Motion to Amend the Strategic Plan for Sharon Wood's signature was made by David Koehler. Sharon had been absent from the November meeting.

Jane Myers made the suggestion to have dates at the bottom of policies to tell when they were passed.

Emmadell Sturgis has been appointed to the Lebanon Park Board and the representative from the Lebanon Public Library. A vote was taken on this at the last meeting. Emmadell has accepted the position.

Dick Porter was introduced to the Board as a new member of the Library staff. He will be working evenings and weekends in the reference area. Dick is also a former Library Board member.

Yvonne Welty gave an informative presentation about the Adult Department at the Library.

Under Legislative Report, Jane Myers gave a very informative report on the current issues. She gave members three handouts about current issues.

Kay Martin gave an update on the Strategic Planning Committee. They have been working on Goals 1, 2, and 7.

The Library has received a check for \$50,000 from the Verlyn Jay Martin Estate.

The slate of officers for the 2008 year was presented by the nominating committee (Kandi Caldwell and Emmadell Sturgis). The officers will remain the same for 2008: Sharon Wood, President, Linda Jones, Vice President, David Koehler, Treasurer, and Marsha Truitt, Secretary. Jane Myers gave the second. David Koehler opposed.

David Koehler made the motion and Kandi Caldwell gave the second to adjourn the meeting. The next meeting will be Tuesday, February 26, 2008 at 4:00 P.M.

Marsha Truitt, Secretary

Sharon Wood, President