

Minutes Of The Lebanon Public Board Of Trustees

Budget Hearing on 2008 Budget Estimate
August 22, 2007

4:00 p.m. Public Hearing on Tax Estimate for 2008

No members of public attended.

LPL Trustees in attendance: Sharon Wood, Dave Koehler, Jon Nixon and Jane Myers

LPL Staff: Kay Martin, Director and Glenna Lenox, Bookkeeper

The budget estimate was presented and discussed. No members of the public attended to oppose the budget.

The hearing was concluded.

Further information is available from Glenna Lenox and Kay Martin. They took notes at this meeting.

Minutes of the Lebanon Public Library
Regular Session
August 22, 2007

The regular monthly meeting immediately followed the budget hearing.

LPL Trustees: Sharon Wood, Dave Koehler, Jon Nixon and Jane Myers, acting secretary

LPL Staff: Kay Martin, Director

Dan Sulkoske, Owners Representative for Construction Project

Drew Stone, reporter

John Douglass, patron

President Sharon Wood called the meeting to order and noted that there was a quorum and business could be conducted.

Sharon Wood recited the Oath of Office and was welcomed to another term on the board.

The previous month's minutes were not available and will be approved at the next meeting.

Dave Koehler presented a resolution to move money from the Rainy Day Fund and from the Kenworthy Reading Fund to the Operating Fund. **Since we have not received our all of our tax draw, this action maybe necessary to continue to pay our operating expenses.**

The LPL received the first tax draw in late August, which is normally available in June. The Rainy Day Fund and Kenworthy Fund will be replaced. Motion made by Jon Nixon with second by Jane Myers. Unanimously approved.

Claims 6864-7115 were presented for payment. Motion to approve was made by Dave Koehler with second by Jon Nixon. Approval was granted with Jane Myers abstaining.

Second reading for Community Service Policy was moved to approve by Dave Koehler with second by Jane Myers. Unanimously approved.

Second reading for Sugar Bowl Use Policy was moved to approve by Dave Koehler with Jane Myers as a second. Discussion was brief but helped to clarify the process of the scheduling and the priority status of the young adults. Unanimously approved.

Second reading for Written Reprimand Policy was moved to approve by Dave Koehler with second by Jon Nixon. Unanimously approved.

INCOLSA appointment of Connie Bruder as LPL representative was acknowledged.

Kay Martin recommended approval of the commitment to join the Public Library Internet Consortium for the 2008 funding year. This begins on July 1, 2008 through June 30, 2009. This is provided so the library can receive the e-rate discount of the consortium Internet cost for T-1 connectivity. This service is provided by LSTA (Library Service Technology Act) grant money. ENA (Educational Networks of America) helps the Indiana State Library oversee the technology installation and helps fill out the forms. ENA is much more than just Internet bandwidth, it is the libraries' single point of contact and accountability for Internet connectivity. ENA monitors and manages the network and will proactively notify libraries of any issues. Motion made by Dave Koehler with second by Jane Myers to approve **joining** the Public Library Consortium to provide the **services needed to file Erate papers to obtain an** internet T-1 line **through** LSTA grant funds. Unanimously approved.

Dan Sulkoske was complimentary about the work of Bill Noland on the outside of the original Carnegie trim. Mr. Noland encountered much more work than he had anticipated but did not charge the library for extra work. He stated that he was pleased to offer his service for the opportunity to keep the work with a local business.

The top floor Phase 1 project should be completed in mid-September. Dan Sulkoske is also working with the crews on the conditioning units for air handling to improve the quality of filtered air. He has identified items on walls and floors that are unacceptable and those items are receiving attention from the specific parties.

Dan Sulkoske was thanked for keeping a sharp eye on the quality of workmanship and the cost of the overall project as our board representative.

The Technology Committee met and has been pleased with the opportunity to loan the four wireless computers within the confines of the library. The four laptop computers have logged over 277 loans in one month.

The Legislative Committee, Kay Martin and Jane Myers, reported that there are two studies running concurrently in Indiana at this time. The Blue Ribbon Commission is headed by Justice Randall Shepard and former Gov. Joe Kernan. It is charged to examine and make recommendations on reforming and restructuring local government. The second group is the Luke Kenley Tax Reform committee which is conducting public hearings. They are interested in the effectiveness and efficiencies in public agencies and will, after about six public hearings, offer opinions for the legislature to consider for reforming the Indiana Property Tax. The Indiana State Library and the Indiana Library Federation are pleased to have insight and offer statistics and opinions.

There is also current study within the State Library to study the unserved/underserved libraries in the state. Boone County will have a voice at the table with Kay Martin, Jane Myers and Karen Niemyer on the committee. Jane also serves on the State Legislative Committee which will help to direct the final report from the unserved/underserved committee.

The Long Range Planning Committee for 2008-2013 will meet on September 12th at 4:00. This committee consists of: Kay Martin, Sharon Wood, Linda Jones, Yvonne Welty, Anna Goben, Sarah Bourg, Jocelyn Lewis, Caroline Lariviere, Jean Acton and Judy Psikula.

The Lebanon Public Library is pleased to participate in the Back to the 50's by offering Dr. Darrow's Lego Experience again this year. It was a huge crowd pleaser with many folks standing in line to observe his display.

Kay Martin gave a detailed Director's Report. She discussed several issues.

- The LPL pictures which have been in storage during the build were discussed.– Guy Davis, Jr./Snodgrass Company has cleaned and restored a WWII picture which has preserved its quality.
- The World Champion Indianapolis Colts team has donated a 2008 Football book to every public library in the state due to the library connection provided by the Lebanon Public Library and their Grand Opening with the Colts.
- Jamey Hickson was presented with the ARC community award for her help in working with ARC clients as they worked on several projects at the Lebanon Public Library.
- Hannah Myers, Children's Department, has resigned to take another position. That position will be advertised.
- Glenna Lenox has asked for reduced hours but will continue to work with the LPL budget and Tony Robbins for our accounting needs.
- There were concerns voiced about Computrain accounting system which was, at one time, recommended by the state as a system of choice that could help to generate the state reports.
- The regular statistics are up for the library usage and visits. Over 2000 more items were circulated in June and over 3000 items were circulated in July of this year (2007) as compared to last year (2006).

The board adjourned after a motion and second by Dave Koehler and Jon Nixon.

The next board meeting will be held on Wednesday, September 26th at 4:00 p.m.

Respectfully submitted,
Jane Myers

Jane Myers, Acting Secretary

Sharon Wood, President