

MINUTES OF THE LEBANON PUBLIC LIBRARY BOARD OF TRUSTEES
MARCH 28, 2007

Board President, Sharon Wood, called the meeting to order. Members present were Kandi Caldwell, David Koehler, Jane Myers, and Marsha Truitt. Linda Jones and Jon Nixon were unable to attend. Others attending were Kay Martin; Library Director, Dan Sulkoske; Kramer, INC., David Truitt; Board Attorney, Jerry Rolphson and Debra Sparks; OMS.

Marsha Truitt read the mission statement. Under correspondence we had a note from Judge Steve David thanking Kay and the Library for the door prizes. Jane Myers complimented Kay for all her hard work on the Inservice Day with Judge David. We received a letter from Lois Buntin, representing the Friends of the Library, praising the new building.

The Secretary's Report was shared and corrected. Kandi Caldwell made the motion and David Koehler gave the second to accept the minutes as corrected.

The Treasurer's Report was shared. David Koehler said we are "doing well". The only uncertainty is the timing of funds from tax money. Marsha Truitt made the motion and Kandi Caldwell gave the second to pay claims 5989-6201. Jane Myers abstained from voting.

Dan Sulkoske shared information on the building. The bid is around \$6,000 for ceiling repair (holes in the attic) and insulation in the 100 year old part of the Library. This should help with the heating and cooling issues. We had six bidders for Alternates for the third floor. Fredericks, Inc. bid came in at \$333,180 for the base bid and \$28,650 for the Alt. # 3 (Operable Wall), and \$1,300 for Alt. #4 (Lobby Wall Removal). David Koehler made the motion and Jane Myers gave the second to accept the bid from Fredericks, Inc.

Kay sent an e-mail update of Legislative issues and concerns to Board members.

The LPL Emergency Policy had its second reading. Jane Myers made the motion and Kandi Caldwell gave the second to approve the policy. The LPL Laptop Policy had its second reading. Marsha Truitt made the motion and Jane Myers gave the second to approve the policy as corrected.

Yvonne, Kay, Chase, and Jocelyn have been running the Reference section while the position has been vacant. Monday, Anna Goben, will begin her position as the new Reference Librarian.

Suzanne is leaving the Young Adult Department to take a position that is closer to her home. MLS student, Sara Bourg, from Noblesville will take over the Young Adult Department.

Kay discussed the need for a staff inservice day for policy review and training. Jane Myers made the motion and David Koehler gave the second to approve the day.

Suzanne will be missed as she leaves to pursue a new job. One of her last responsibilities was the Annual Report.

Jerry Trapp's lawsuit against the Library has been dismissed.

Jane Myers made the motion and Kandi Caldwell gave the second to adjourn the meeting.

Marsha D. Truitt
Marsha Truitt, Secretary

Sharon C. Wood
Sharon Wood, President