

MINUTES FROM THE LEBANON PUBLIC LIBRARY BOARD OF TRUSTEES
JANUARY 24, 2007

Former Board President, Jane Myers, handed the gavel over to Sharon Wood. President Sharon Wood called the meeting to order. Members attending were Jane Myers, David Koehler, Linda Jones, Kandi Caldwell, and Marsha Truitt. Jon Nixon was unable to attend. Also attending were Kay Martin; Director, Jerry Rolfson; OMS, Debra Sparks; Interior Design with OMS, Dan Sulkoske; Kramer INC., and David Truitt; Board Attorney.

The Secretary's Report was shared. David Koehler made the motion and Linda Jones gave the second to approve the minutes as corrected.

David Koehler gave the Treasurer's Report. Marsha Truitt made the motion and Jane Myers gave the second to authorize the Transfer of Funds Ordinance. Jane Myers made the motion and Marsha Truitt gave the second to approve the Resolution to Encumber Capitol Project Funds (\$28,737.51). The claims were shared and discussed. Kandi Caldwell made the motion and Marsha Truitt gave the second to pay claim 5572-5808. Jane Myers abstained from voting on the claims.

Dan Sulkoske gave an update on the building. Work on the ducts and air handling for the third floor will begin in February. We are looking at a possible October 1, 2007 occupancy date.

Under Committee Reports, Linda Jones is going to serve on the Technology Committee. Linda and Kay will establish bid packages according to priority (Priority 1, 2, and 3). Jane Myers will serve on the Legislative Committee. Jane gave a Legislative Report. Jane Myers and Kandi Caldwell will serve on the Unserved Boone County Library Areas Committee along with Jon Nixon. The Long Range Planning Committee is getting a survey ready to send out.

Under Director's Report the Laptop Borrowing Policy had its first reading. The LPL Personnel Policy was read for the first time. Dorothea Sutphin was introduced as a new employee. She is an assistant in the Children's Department. She has her MLS and had been in Georgia. She is originally from Lebanon.

Kay also shared that circulation has increased from 157,355 to 170,749. The Oren Wing's family donated the bench outside Kay's office. The bench is over 100 years old. INCOLSA wants us to be a site for a digitalization project. More information on the project will follow. Kay ended by stating "everything's fine".

David Koehler made the motion and Jane Myers gave the second to approve the Resolution for 2007 Non-Resident Fee (\$80 per year). Linda Jones made the motion and David Koehler gave the second to approve the LPL and Clinton Township Contract. School districts and Library districts should mirror each other. There will be an update on the Library website to include a 25 mile radius of reciprocal borrowing.

Jane Myers and Dan Sulkoske are pursuing an award for Tom Zupansik.

November 13, 14, and 15th ²⁰⁰⁹ Jane Myers will be running the State Library Association meetings.

Jane Myers made the motion and David Koehler gave the second to adjourn.

Marsha D. Smith
Marsha Truitt, Secretary

Sharon Wood
Sharon Wood, President