

MINUTES FROM THE LEBANON PUBLIC LIBRARY BOARD OF TRUSTEES
DECEMBER 12, 2006

President Jane Myers called the meeting to order. Board members in attendance were Kandi Caldwell, Linda Jones, Sharon Wood, David Koehler, and Marsha Truitt. Jon Nixon was not able to attend. Others attending were Kay Martin; Director, George Piper; Lebanon Reporter, David Truitt; Board Attorney, and Dan Sulkoske; Kramer INC.

Under correspondence, we received a letter from the Boone County Chamber of Commerce about meeting space.

The Secretary's Report from November was shared and amended. David Koehler made the motion and Kandi Caldwell gave the second to approve the minutes as amended.

David Koehler said there was no new bank statement. Sharon Wood made the motion and Kandi Caldwell gave the second to pay claims 5461-5536 and to authorize payment of bills for the rest of December.

Dan Sulkoske discussed the problems with the heating and cooling system. A meeting was held with the contractors; Dan and Jane at 3:00 December 12, 2006. There are two different issues, the plenum and the controls. These will be dealt with immediately.

Dan also went over the bid summary for the 3rd Floor HVAC Buildout. Eight bids were received. After looking at and discussing the different bids, it was decided that the responsible and responsive bid recommendation was for Commercial Air INC (a local contractor). The base bid was for \$133,000. Dan also recommended Alternate #1, RR Exhaust Fans and Associated Ductwork for \$17,200, and Alternate #2, Install Outside Air Plenum at \$1,600. That will be open for January discussion. David Koehler made the motion and Linda Jones gave the second subject to review to accept the Base Bid and Alternate #1.

The slate of officers for the 2007 calendar year was presented.

Sharon Wood- President

Linda Jones- Vice President

David Koehler- Treasurer

Marsha Truitt- Secretary

Kandi Caldwell made the motion and Jane Myers gave the second to accept the slate of officers.

The next Board meeting will be January 24, 2007

Marsha Truitt
Marsha Truitt, Secretary

Jane M. Myers
Jane Myers, President